

**OKLAHOMA STATE UNIVERSITY – OKLAHOMA CITY
BUSINESS SERVICES OFFICE
STUDENT TITLE IV AUTHORIZATION
CHANGE REQUEST**

In accordance with federal regulations, an institution must allow a student the opportunity to restrict the use of their Title IV, HEA program funds to pay for only current semester qualified charges on their Business Services' account or pay prior-year charges, not to exceed \$200.

OSU - OKC policy mandates outstanding balances must be cleared prior to attending subsequent semesters and holds are placed on the student's academic record, thereby preventing release of a transcript or diploma until the account has been paid.

Please accept or decline the following option:

I authorize Oklahoma State University – Oklahoma City to use my student Title IV federal funds to pay noninstitutional charges (such as parking, bookstore, etc.). TIV:

- If you ACCEPT, you authorize OSU – OKC to pay non-institutional charges (such as parking, bookstore, etc.) with Title IV aid.
- If you DECLINE, Title IV federal/state funds only pay tuition, fees, room/board, and books for the current term only. It will be your responsibility to pay all other charges on the account. If the account is not paid by the due date, the Business Services' Office will assess a finance charge.

Please accept or decline the following option:

I authorize Oklahoma State University – Oklahoma City to use my student Title IV federal funds to pay prior-year charges, not to exceed \$200. PY:

- If you ACCEPT, you authorize OSU – OKC to pay prior-year charges, not to exceed \$200, with current-semester Title IV federal financial aid.
- If you DECLINE, OSU – OKC will NOT use current-semester Title IV federal financial aid to pay for prior-year charges. It will be your responsibility to pay prior charges.

Student Banner ID _____ Date _____

Student Name _____
(Print)

Student Signature _____

After signing return form to:

**Oklahoma State University – Oklahoma City
Office of Business Services
900 N Portland Ave.
Oklahoma City, OK 73107
(405)945-6748
Fax (405)945-8610**