



# 2023–2024 Unusual Enrollment History

**OKLAHOMA  
CITY**

Student’s Last Name

Student’s First Name

Student’s M.I.

Student ID or SSN

The Department of Education has selected your file for review due to a pattern of unusual enrollment history at the colleges you have previously attended. Federal regulations dictate that we must ask you for additional information before determining your eligibility for federal student aid. You must submit this form and required documentation to our office to determine your financial aid eligibility at OSU-OKC.

### Schools Attended:

- Access the National Student Loan Database (NSLDS) at [www.nsls.ed.gov](http://www.nsls.ed.gov) to assist you in filling out the information below.
- Please list all colleges attended during the time frame listed below. Using NSLDS you will be able to view your Pell Grant records associated with the school you attended. If you attended multiple schools during the indicated time frame attach an additional page.
- You must attach an academic transcript or grade report from each education institution attended. You must submit an official academic transcript from each previously attended college to the OSU-OKC Office of Admissions and Records **if you have not already done so.** Failure to report all colleges with attached transcript/grade reports will result in denial of your request for financial aid at OSU-OKC.

Name of School	Dates of Attendance	Credit/Clock Hours Earned? (circle one)
		2019-2020
	2020-2021	Yes No*
	2021-2022	Yes No*
	2022-2023	Yes No*

### Extenuating Circumstances

\*If you answered “No” to the Credit/Clock Hours Earned question for any of the schools you listed above **you must provide a typed detailed explanation of the special circumstance(s) that caused your failure to earn academic credit/hours at each school and provide third-party documentation to support your explanation.** This office will review your academic transcripts and/or explanation and documentation to determine your financial aid eligibility and will send you a decision letter.

### A. Certification and Signatures

Each person signing below certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student’s Signature (Electronic Signatures not accepted)

\_\_\_\_\_  
Date

*Submit this worksheet to:*

*Office of Financial Aid and Scholarships  
OSU-Oklahoma City  
900 N. Portland Avenue  
Oklahoma City, OK 73107*

*You should make a copy of this worksheet for your records.*