



**OKLAHOMA  
CITY**

**Office of Financial Aid and Scholarships**  
900 N. Portland Avenue  
Oklahoma City, OK 73107  
P: 405.945.8646  
F: 405.945.3319  
[www.osuokc.edu/financialaid](http://www.osuokc.edu/financialaid)

**2023/2024**

## **Loan Reinstatement Request Form**

### **Please read carefully:**

You should complete this form if you were previously awarded a loan and ceased to remain at least half-time either because you withdrew from all classes or dropped to less than half-time. To reinstate the spring portion of your student loan, you must be enrolled in at least half-time status before this request can be considered. Your failure to enroll before submitting this form will automatically delay processing. *You should allow up to ten working days for review and processing of this request.*

### **Please complete:**

I, \_\_\_\_\_, am requesting reinstatement for the **spring 2024**  
(Please Print)  
semester for which I am currently enrolled in \_\_\_\_\_ credit hours. Please reinstate the following request: (check all that apply)

\_\_\_\_\_ Please reinstate the spring disbursements of my Federal Direct Subsidized Loan.  
(Please note, you will receive two loan disbursements)

\_\_\_\_\_ Please reinstate the spring disbursements of my Federal Direct Unsubsidized Loan.  
(Please note, you will receive two loan disbursements)

\_\_\_\_\_ Please reinstate the spring disbursement of my Federal Direct Parent Loan  
(Please note, you will receive two loan disbursements)

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Student's Signature

CWID/SSN

Date

Rev. 10/21

**THINK BIG. START SMART.**