Career Ladder Program Application

Admission to the program is based on a point calculation compiled from documents submitted. Due to the high volume of applications expected, it is the student's responsibility to ensure that all required documents have been received by the appropriate department prior to the deadline.

Complete/collect the following:

1. Be admitted to Oklahoma State University – Oklahoma City (OSU-OKC)
    a. Apply at https://apply.osuokc.edu/apply
        i. Submit all official transcripts directly to the OSU-OKC Admissions Office at okc.admissions@okstate.edu.
        ii. All transcripts must be received prior to the application deadline. (**Special note:** Transcripts uploaded to university application portal ***are not*** considered official transcripts. Official transcripts must come directly from prior schools.)
    b. You must be admitted to the university prior to the application deadline.
2. Have an active student account (OKEY)
    a. You must list your Campus-wide ID (CWID) on application documents
    b. You must communicate via your official okstate.edu email account.
3. Completion of the following courses with a "C" or better grade posted to your transcript prior to the application deadline:
    a. BIOL 2214
    b. CHEM 1154
    c. ENGL 1113
    d. NSCI 11113
    e. PSYC 1113
    f. PSYC 2213
4. PSIO 2314 is recommended to have been completed prior to application but can be taken during the same semester as NURS 1314. A "C" or better grade is required.
5. HESI career mobility (HESI LPN-ADN or HESI EMS-ADN) exam results with a score of 750 or greater for LPN applicants or a score of 700 or greater for Paramedic applicants.
6. Copy of active, unencumbered, LPN or Paramedic Oklahoma state license, or copy of Paramedic National Registry certification.

Apply:

Bring, email, or mail the following to the OSU-OKC Nurse Science Department. Please note: All documents on this list must be submitted at the same time.

1. OSU-OKC Nurse Science Application Form
2. Appropriate HESI career mobility exam results
3. Documentation of relevant licensures, certifications, or other degrees as required and/or for additional points.
4. Send or bring packet to:
   OSU-OKC Nurse Science Department
   Allied Health Building
   440 N Portland Ave
   Oklahoma City, OK 73107
   -or-
5. Email to: okc.nursing@okstate.edu

Note: Acceptance to the Nurse Science Program may be denied to any student with a criminal history or positive drug screen. Applicants with certain felony convictions may not be eligible to test for licensure. An initial determination of eligibility for licensure petition from the Oklahoma Board of Nursing can be accessed for a fee https://nursing.ok.gov/initialdeterm.pdf.

Career Ladder Program Application Form

CWID/Student ID Number: _____   Date of Birth: _____

Print name (in full): _____
        Last   First   Middle   Maiden

Primary Contact Telephone: _____   Email address: _____

Current Address: _____
        Number & St.   Apt#   City   State   Zip Code

Emergency Contact: _____   Phone: _____

Which licensure do you currently hold?   ☐LPN ☐Paramedic
    State Issuing License: _____   License Number: _____

Are you a legal U.S. Resident?   ☐Yes ☐No

Checklist:
- ☐ Apply and be accepted to OSU-OKC
- ☐ Activate OKEY
- ☐ Know CWID
- ☐ Can send/receive messages from okstate.edu email account.
- ☐ All transcripts received by admissions.
- ☐ Meet requirements.
  - o GPA, as recorded in the official OSU-OKC system, of 2.5 or higher in courses required for the Nurse Science AAS major, **and**
  - o A grade of "C" or better in all prerequisite courses for the Nurse Science AAS, **and**
  - o Completion of prerequisite courses (BIOL 2214, CHEM 1154, ENGL 1113, NSCI 1113, PSIO 2314, PSYC 1113, and PSYC 2213), **and**
  - o LPN: HESI LPN-ADN with a score or 750 or greater -OR- Paramedic: HESI EMS-ADN score of 700 or greater, **and**
  - o Active, unencumbered, LPN or Paramedic Oklahoma state license, or copy of Paramedic National Registry certification.
- ☐ Include applicable licensure/certification/degree as required and/or for additional points.
- ☐ Submitting all requirements as one packet.

I hereby affirm that all information supplied on this form, including all required documentation, is complete and accurate. It is my understanding that failure to list previously attended colleges or universities or the submission of false information and/or academic records is grounds for denial of admission or immediate suspension.

Student Signature: _____   Date: _____