

# Petition for In-State Status



Office of Admissions / Registrar & Records  
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Please answer all of the following questions and attach the requested documentation. Once the form and all supporting documentation are received, please allow 1 week for evaluation and processing. **Failure to include all documents will delay petition processing.** In-State status (and associated in-state tuition) is not granted on a retroactive basis. If you are receiving federal financial aid, please seek advice from the Financial Aid Office on how in-state reclassification may affect your aid.

## 1. IDENTIFICATION:

Name: \_\_\_\_\_ CWID: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Current Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Date Arrived in Oklahoma: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_

Are you a citizen of the U.S.?  Yes  No If not, what is your VISA classification? \_\_\_\_\_ Date Visa Issued: \_\_\_\_\_

IF APPLICABLE, PLEASE ATTACH A PHOTOCOPY OF VISA

## 2. EDUCATIONAL HISTORY:

Name and location of high school: \_\_\_\_\_ Graduation date: \_\_\_\_\_

Have you attended a college or university during the past two years?  Yes  No If yes, complete area below.

Name of Institution	State	Dates attended (Mo & Yr)	
		From	To

## 3. ADDRESS:

Have you lived in Oklahoma for the past 12 months?  Yes  No List below dates and places of residence for the past 3 years.

Address(es)	Dates (Mo & Yr)	
	From	To

ATTACH PROOF OF OKLAHOMA DOMICILE FOR THE LAST 12 MONTHS  
 Copy of mortgage or rental agreement, Oklahoma State Income Tax Return

## 4. PARENT/LEGAL GUARDIAN INFORMATION – Only to be answered if student is a dependent for tax purposes.

Have you been claimed as a dependent on your parent(s)/legal guardian's federal tax returns for at least the last year?  Yes  No  
 If no, skip to section 5.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Years at this address: \_\_\_\_\_ Is your parent(s)/legal guardian a citizen of the U.S.?  Yes  No

If not, what is your parent(s)/legal guardian VISA Classification? \_\_\_\_\_ Date VISA issued: \_\_\_\_\_

ATTACH PROOF OF OKLAHOMA DOMICILE FOR THE PAST 12 MONTHS  
 ATTACH COPY OF FIRST PAGE OF MOST RECENT FEDERAL AND OKLAHOMA STATE TAX RETURNS  
 IF APPLICABLE, PLEASE ATTACH A PHOTOCOPY OF VISA

**5. INTENT:**

Did you come to Oklahoma primarily to attend school?  Yes  No

Did you come to Oklahoma primarily to work full-time, practice a profession or conduct a full-time business?  Yes  No

**6. EMPLOYMENT AND TAXES** – List all employers for the past year. If student is a dependent, reflect employment of student’s parent(s)/guardian(s):

Dates (Mo & Yr)		Employer (Firm)	City and State	Hours Worked per Week
From	To			

ATTACH A LETTER(S) FROM YOUR EMPLOYER(S) ON OFFICIAL COMPANY LETTERHEAD VERIFYING DATES OF EMPLOYMENT AND FULL OR PART-TIME STATUS FOR THE PAST YEAR

**7. ARMED FORCES STATUS:**

Are:  
(A) you or your spouse or (B) one of your parent(s)/legal guardian(s) (if you are a dependent) currently a member of the United States Armed Forces?  Yes  No

IF APPLICABLE, ATTACH A PHOTOCOPY OF CURRENT ORDERS AND LEAVE & EARNINGS STATEMENT INDICATING STATE OF LEGAL RESIDENCE

**8. PETITIONER’S STATEMENT:**

Please provide a written statement that covers the primary reason for your move to Oklahoma and any other information, not already requested through this petition, that you believe to be relevant to your request for in-state status classification.

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**I hereby swear and affirm that the answers given in this petition are accurate and complete, and that all documents attached hereto are true copies of the original documents requested.**

\_\_\_\_\_  
SIGNATURE OF PETITIONER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN COMPLETING THIS FORM (IF APPLICABLE)

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY**

Approved

Conditional Semester

Denied

By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_