



APRIL 2026

Dates to Remember

- Thursday, April 16th – Employee Excellence Awards – offices closed from 11:30am to 1:00pm for event
- April 13th to 17th – Professional Development week
- April 13th – Biweekly Payroll Deadline
- April 16th – Monthly Leave Reports Deadline
- April 27th - Biweekly Payroll Deadline
- Monday, May 25th – Memorial Day – campus will be closed for the holiday

Oklahoma Tax Commission

The Oklahoma Tax Commission has notified OSU of a data breach involving W-2 information in the Oklahoma Taxpayer Access Point. Letters are being sent to impacted employees with information regarding credit monitoring. Please know, this breach did not occur within Oklahoma State University systems.

For questions regarding the breach or communication you received from the Oklahoma Tax Commission, please contact the OTC directly at [1-833-319-9482](tel:1-833-319-9482).

FINANCIAL WELLNESS DAYS AND TIAA ADVICE SESSIONS

The OSU/A&M Benefits team, in collaboration with TIAA, OTRS and the Social Security Administration, invites all system employees to attend upcoming virtual financial wellness events April 20-22.

Whether you are just beginning your career or are planning to retire soon, there is something for you during these events.

All sessions are virtual. Registration information will be live soon.

Monday, April 20

10 a.m. Money Psychology: Beyond the numbers, presented by TIAA

2 p.m. Preparing for Retirement - What You Need to Know, presented by TRS of Oklahoma

Tuesday, April 21

12 p.m. Planning for life milestones, presented by TIAA

2 p.m. Social Security: With you through life's journey, presented by Social Security Administration

Wednesday, April 22

11 a.m. Build smart financial habits for success, presented by TIAA

2 p.m. Set your retirement date: Understand the factors to get you to your goal, presented by TIAA

Annual Staff Evaluations Coming This May

It's almost time for Annual Staff Evaluations. Remember that all employees are required to participate in two professional development training courses per year. The dates of review are May 1, 2025, through April 30, 2026. Start gathering your accomplishments for the year and planning goals for the next year. The Professional Development Week is an opportunity for you to complete your minimum requirements before the evaluation period ends.

Counseling and Support

The [Counseling and Support](#) website lists available community resources and student support resources. You will also find links to the Student Wellness newsletter, a mental health activity calendar, and a link to the [Wellness Center](#) site. For more information, please reach out to Ross Duren.

Ross Duren, LMSW
Administration Building, Rm 101
405-945-3346
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Employee Assistance Program

OSU offers employees access to an [Employee Assistance Program](#) at no additional cost to you. You and your dependents can use the EAP for things like confidential counseling, work-life solutions and legal support.

There are three ways to access this benefit:

1. Call [855-850-2397](tel:855-850-2397). You'll speak to a counseling professional who will listen to your concerns and can guide you to the appropriate services you require.
2. Visit www.guidanceresources.com, click **Register**, enter **OKSTATEEAP** as your Web ID, then create your user ID and password
3. Download the **GuidanceResourcesNow** app for your mobile device.

If you have any questions regarding this benefit, please contact Human Resources.

Employee Updates

New Employees

Name	Title	Dept.	Hire Date
Jason Palmer	Maintenance Technician	Facilities Operations	03/09/2026
Hailey Mckee	Security Officer	Safety & Security	03/16/2026
Chenise Brooks	Human Resources Specialist	Human Resources	03/16/2026

Promotions/ Transfers

Alexys Thompson	Coordinator	Testing & Assessment	03/30/2026
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Employee Departures

Name	Title	Dept.	Last Day
Fred Stoll	Security Officer	Safety & Security	03/12/2026
Mason Ivey	Recruitment Specialist	Recruitment	03/16/2026
Brittany Phillips	Human Resources Specialist	Human Resources	03/06/2026
Matthew Price	Communications Manager	Marketing & Communications	03/31/2026
Penny Ridenour	Dean	Health Sciences	03/18/2026

Human Resources Team



Email: okc.humanresources@okstate.edu