Career Ladder Program Application

Admission to the program is based on a point calculation compiled from documents submitted. Due to the high volume of applications expected, it is the student's responsibility to ensure that all required documents have been received by the appropriate department prior to the deadline.

Complete/collect the following:

1. Be admitted to Oklahoma State University – Oklahoma City (OSU-OKC)
    a. Apply at https://apply.osuokc.edu/apply
        i. Submit all official transcripts directly to the OSU-OKC Admissions Office at okc.admissions@okstate.edu.
        ii. All transcripts must be received prior to the application deadline. (**Special note:** Transcripts uploaded to university application portal **are not** considered official transcripts. Official transcripts must come directly from prior schools.)
    b. You must be admitted to the university prior to the application deadline.
2. Have an active student account (OKEY)
    a. You must list your Campus-wide ID (CWID) on application documents
    b. You must communicate via your official okstate.edu email account.
3. Completion of the following courses with a "C" or better grade posted to your transcript prior to the application deadline:
    a. BIOL 2214
    b. CHEM 1154
    c. ENGL 1113
    d. NSCI 11113
    e. PSYC 1113
    f. PSYC 2213
4. ENGL 1213 and PSIO 2314 are recommended to have been completed prior to application but can be taken during the same semester as NURS 1314. A "C" or better grade is required.

Note: While the OSU-OKC Nurse Science Program only gives points for the GPA of the classes necessary for the degree, students must maintain an overall GPA of 2.0 or higher to graduate (Refer to NSP 03.04, OSU-OKC Catalog, OSRHE Policy 3.15.3, A.).

5. Copy of active, unencumbered, LPN or Paramedic Oklahoma state license, or copy of Paramedic National Registry certification.
6. Special Note: Students reapplying for admission to the program will need to resubmit all required documentation, including transcripts for any courses taken since their last application.

Apply/Submit Application Packet:

Email the following to the OSU-OKC Nurse Science Department. Please note: All documents on this list must be submitted at the same time.

1. OSU-OKC Nurse Science Application Form
2. Documentation of relevant licensures, certifications, or other degrees as required and/or for additional points.
3. Email complete packet to: okc.nursing@okstate.edu

Note: Acceptance to the Nurse Science Program may be denied to any student with a criminal history or positive drug screening. Applicants with certain felony convictions may not be eligible to test for licensure. An initial determination of eligibility for licensure petition from the Oklahoma Board of Nursing can be accessed for a fee https://nursing.ok.gov/initialdeterm.pdf.

Career Ladder Program Application Form

CWID/Student ID Number: _____   Date of Birth: _____

Print name (in full): _____
          Last   First   Middle   Maiden

Primary Contact Telephone: _____   OSU-OKC Email address: _____@okstate.edu

Secondary Contact Telephone: _____   Personal Email address: _____

Current Address: _____
          Number & St.   Apt#   City   State   Zip Code

Emergency Contact: _____   Phone: _____

Which licensure do you currently hold?   ☐LPN ☐Paramedic
          State Issuing License: _____   License Number: _____

Have you attended another nursing (RN) program in the past?   ☐Yes ☐No

          If yes, please explain status in that program: _____

Are you a legal U.S. Resident?   ☐Yes ☐No

Have you applied for admission to the program in the past?   ☐Yes ☐No

          If yes, which semester? _____

Do you already have a degree from a college or university?   ☐Yes ☐No

          If so, ☐ Certificate, ☐ Associate, ☐ Bachelor's, or ☐ Master's or higher.

          Date: _____   Institution: _____
          (Note: Degree must be reflected on official transcripts to be considered for these points.)

I hereby affirm that all information supplied on this form, including all required documentation, is complete and accurate. It is my understanding that failure to list previously attended colleges or universities or the submission of false information and/or academic records is grounds for denial of admission or immediate suspension.

Student Signature: _____   Date: _____