



## CONCURRENT ENROLLMENT GUIDE

### Students

If you have already been admitted and taken concurrent courses previously, you will submit a new concurrent enrollment form via email to [okc.concurrent@okstate.edu](mailto:okc.concurrent@okstate.edu) and meet with your concurrent advisor prior to enrollment. Schedule your advising appointment at: <https://osuokc.edu/advisement>

- Apply for Admission
  - must be a junior/senior
  - must have either a 3.0 **unweighted** GPA or ACT/pre-ACT **composite** of 19, or SAT/PSAT 990
  - home schooled students must be classified as a junior or senior and have required testing scores
- Submit the following required documents **during** admission application:
  - official high school transcript (if unofficial, may delay admission and enrollment)
  - concurrent enrollment approval form (completed and signed by high school official, signed by parent/guardian)
  - ACT/SAT testing scores (if available)
- Watch for an email regarding O-Key account creation
  - this will give you access to enrollment, account balances, grades, and online course access
- Enroll for classes approved by high school official  
How to enroll: <https://osuokc.edu/admissions/accepted/how-to-enroll.html>

### High School Officials

- Ensure that the student submits these required documents during the admission application: official high school transcript, concurrent enrollment approval form, ACT/SAT scores
- Completely and correctly fill out the concurrent enrollment approval form
- Choose the right classes for the student based on need and prerequisites (**see below**)

### Frequently Asked Questions

- Are concurrent classes free? Tuition is waived for 18 concurrent hours as a senior and 9 concurrent hours as a junior. **The student is responsible for additional fees and textbooks.** Some high schools will cover these additional fees and textbooks, so ask your high school counselor at this.
- How do I pay for these additional fees? Through Business Services at OSU-OKC.
- When will the waiver be applied? When the official deadline for dropping courses has passed.
- Are classes in-person or online? You can choose either in-person or online depending on availability.
- How do I access my course work? Canvas is OSU-OKC's online learning platform. It will contain your course syllabus, course materials, assignments, etc. <https://osuokc.instructure.com/login>
- How do I get assistance accessing my O-key account? <https://osuokc.edu/it-services.html>

## Course Placement Guidelines

Admission to OSU-OKC does not guarantee eligibility for course placement. Students must meet one the following score requirements in the subject area in which they want to enroll:

Subject Area	ACT / Pre-ACT	SAT or PSAT	Accuplacer Placement Test	High School GPA
English [W] prerequisite	19+	Reading/Writing 510+	Writing 250+	HS GPA of 3.0+ in English coursework
Math [M] prerequisite	19+	510+	Section 1 (QAS) 263+ AND Section 2 (AAF) 250+	HS GPA of 3.0+ in Math coursework
Reading [R] prerequisite	19+	Reading/Writing 510+	Reading 250+	HS unweighted cumulative GPA of 3.0+

Many courses have more than one code as a prerequisite. For example, English Comp I (ENGL 1113) has both an [R] and [W] requirement. Students must meet all prerequisites for a class before they can enroll in it.

### Most Common Concurrent Student Courses

Please keep in mind that course availability depends on demand. If there are a low number of students interested in a course, it may not be available for that semester.

Course Number	Course Name	Prerequisite(s)
BIOL 1012	Biological and Medical Terminology	R
BIOL 1303	Principles of Biology	R
BIOL 1311	Principles of Biology Laboratory	R
BUS 1333	Personal Finance	R
ECON 2013	Introduction to Macroeconomics	R, W
ECON 2023	Introduction to Microeconomics	R, W
ENGL 1113	English Composition I	R, W
ENGL 1213	English Composition II	ENGL 1113
FIRE 1725	Firefighter I	-
HIST 1483	U.S. History to 1865	R, W
HIST 1493	U.S. History Since 1865	R, W
HUMN 2103	Western Culture/Ancient and Medieval	ENGL 1113
HUMN 2203	Western Culture/Modern	ENGL 1113
MATH 1513	Precalculus I	M
NSCI 1113	Basic Human Nutrition	-
POLS 1113	American Government	R, W
PSYC 1113	Introductory Psychology	R, W
SOC 1113	Introductory Sociology	R, W
SPAN 1113	Spanish I	R, W
SPCH 1113	Introduction to Speech Communication	R, W

**OSU-OKC Course Catalog with all courses, descriptions, and prerequisites:**

<https://osuokc.edu/catalog>

**Transfer course equivalency to other institutions:**

<https://vita.okhighered.org/CourseSearch/IHaveACourse>