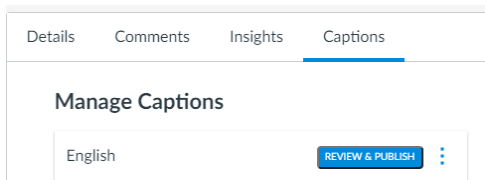


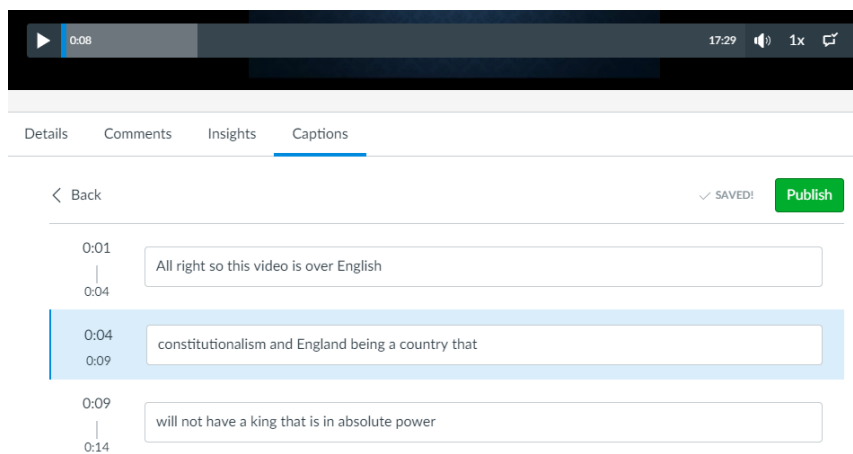


# Captioning your Videos

## using Canvas Studio



Return to your video, clicking on it to get back to the screen where the video is on the top half. Click on Captions again and this time you'll see a blue Review and Publish. Click that button and the lower half of your screen will look like the screenshot below.



When you are ready, click the play button on your video. As the words are spoken, the captioning line will light up in pale blue.

When you see a word that doesn't match the spoken term, simply place your cursor in the pale blue area and begin typing. Once you type a letter, the video will stop until you press play again. Also, add punctuation to the captions if it is missing.

If you need to re-listen to a previous part, simply grab the bright blue marker in the play bar and drag it back a bit. The highlighted captions will follow.

Once you have reviewed and edited your captions, click the green Publish button.

After the Publish button has been clicked, your captions in Canvas Studio are available for students.

