Diploma Reorder Request

Duplicate Diplomas are available at a cost of $25.00 each. Return completed form and payment by mail to the address above. Checks should be made out to “OSU-OKC” or Make payment in person at Business Services and bring completed form with receipt of payment to Admissions in the Student Services Building.

Print name as it should appear on the Diploma on the line below:

________________________________________________________

Student ID or Birthdate: _______________ Graduation Date: _______________

Degree: ___________________________ Major: ___________________________

Contact Phone number or Email address: __________________________________

Signature: ___________________________ Date: _______________

☐ Pick Up at the Admissions Office in the Student Center

☐ Mail to the address below

Street: ________________________________

City: ___________________________ State: _____ Zip __________

Please Note: All Bursar accounts and Financial Aid holds must be cleared before diploma will be mailed or available for pick up.