Dear Applicant,

Thank you for your interest in the Dietetic Technology Program at OSU-Oklahoma City. The information below outlines the application process. If you have any questions about applying to the program, please contact the department’s academic advisor, Leigha Nottingham, at 405-945-3313.

- If you are not already enrolled at OSU-Oklahoma City, you must fill out and submit the enclosed Application for Admission to OSU-Oklahoma City.

- First-time OSU-Oklahoma City students must provide ACT (or similar battery) test scores with their application to the university. If you have not taken the ACT (or SAT), or have questions about college-level course placement, please contact the OSU-Oklahoma City Testing and Assessment Center at 405-945-8648.

- General education and support classes do not have to be completed prior to applying to the program; they may be taken alongside the dietetic courses.

- All applicants must complete the OSBI background check that is included in this packet. To have this done you must take the application to the OSBI office at 6600 North Harvey Place, OKC, OK 73116 (or you may mail or fax them the form (fax number is 405-879-2503)). You must have the name based search as well as the violent offender and sex offender searches. The total cost for the background check is $19. For questions regarding the background check, contact OSBI at 405-848-6724.

- Each year, 20 qualified applicants are chosen by the Dietetic Technology Program Selection Committee. Applications must be received by May 1st to be considered for acceptance in the upcoming fall semester.

- Applicants who require financial aid should contact the OSU-Oklahoma City Financial Aid Office at 405-945-8646. Scholarship information is also available at www.osuokc.edu/apply/scholarships.

Please mail or deliver all required documents directly to the Dietetic Technology Department at OSU-Oklahoma City, 900 North Portland, Oklahoma City, OK, 73107.

Sincerely,

Catherine Palmer, MS, RD/LD
Assistant Professor and Department Head
COMPLETE THE FOLLOWING STEPS:

1. Complete the OSU-OKC admission application and requirements

2. Complete OSU-OKC Dietetic Technology program application.
   a. If you have less than 12 college credit hours, bring or mail a copy of your high school transcript to the OSU-Oklahoma City Dietetic Technology Department – attention Catherine Palmer.
   b. If you have more than 12 college credit hours, bring or mail official copies of your transcripts of all college coursework to OSU-Oklahoma City Dietetic Technology Department – attention Catherine Palmer.

Note: A retention grade point average of at least 2.0 on academic work completed is necessary in order to be considered for the Dietetic Technology program.

3. Complete an OSBI Criminal History Record Information Request form.
   a. You will submit the original OSBI report along with your Dietetic Technology admission application. Your report must be less than three months old from the date of submission.
   b. If you have been an Oklahoma resident for less than three (3) months, you need to submit a criminal background check from your last state of residency.

4. English as a second language (required only if applicable):
   a. All applicants to the Dietetic Technology Program for whom English is not their native language must pass a speaking test.
   b. If you have not taken the TOEFL, you may elect to take the IBT TOEFL. An IBT TOEFL is taken online which includes a speaking test.
      i. The student should first go to http://www.ets.org/toefl or call (877) 863-3546 to sign up for this test.
      ii. The test will be administered at Prometric, 2224 NW 50th, Oklahoma City, OK 73112. You can contact Prometric at (405) 843-8378.
      iii. There will be a fee for this exam.
   c. If you have previously taken the TOEFL exam without a speaking test, you need to complete the SPEAK test.
      i. Call the OSU-Oklahoma City Testing and Assessment Center, (405) 945-8648, to set up an appointment.
      ii. There will be a fee for this exam.
   d. Either one of these tests must be taken by March 1 to meet the May 1 admission deadline.

BRING OR SEND APPLICATION MATERIALS TO: OSU-OKLAHOMA CITY DIETETIC TECHNOLOGY DEPARTMENT
900 N PORTLAND, OKLAHOMA CITY, OK 73107
The Dietetic Technology Department offers an Associate in Applied Science degree. The program has been credited through the Commission of Accreditation for Dietetics Education. All graduates of the program are eligible to become active members of the American Dietetic Association and to write the CDR Registration Examination for Dietetic Technicians. The course of study includes a hybrid of classroom didactic content in conjunction with 450+ supervised practice hours.

Completion of the Dietetic Technology (DT) program in two years is possible. Students who have other responsibilities, such as family or work, may elect to enroll in general education and related courses before seeking admission to the DT program. The student should anticipate at least three hours of study time per week per credit hour enrolled. Some students will find that the time commitment is greater. After admission into the DT program, the DT courses must be taken sequentially as listed in the program plan of study (included in this packet). All students considering entrance into the DT program are required to seek advisement from the director of the DT department.

As there are more students applying for the DT program than it is possible to enroll, an admissions committee selects students for entry into the program based on a point system. Applicants with the most points will be interviewed before being accepted into the program. One class is admitted per academic year.

The DT curriculum at OSU-Oklahoma City is computer intensive. Those students who have limited computer skills are advised to take our introductory computer course. Graduation from the DT program fulfills the Regents Computer Literacy requirements.

**ALL STUDENTS ARE ENCOURAGED TO EITHER HAVE A COMPUTER OR HAVE ACCESS TO A COMPUTER WITH THE FOLLOWING SPECIFICATIONS:**

- Operating System: Windows 2003, XP SP 2 or Mac OS X (up to 10.4)
- Memory: 256MB required, Greater than 512MB recommended
- Browser: (Windows) IE 6.0 or Netscape Navigator 7.2 - or - (Mac) Safari
- Video: SVGA monitor, Min. resolution 800 x 600 (1024 x 768 recommended)
- Sun Java Runtime Environment (JRE): JRE v1.4.2.x required
- Java Script: Enabled
- Cookies: Enabled
- Internet Speed: high speed internet access required (large video files make dialup impractical)

There are computers on the OSU-OKC campus that meet these requirements that are free to use at the Student Success & Opportunity Center located on the second floor of the Learning Resource center. Hours of operation can be found at www.osuokc.edu/ssoc.
Dietetic Technology A.A.S

Program Description
This program will equip graduates to promote health and wellness through the planning and implementation of nutritional programs and services. The purpose of the program is to prepare students to work as a dietetic technician, registered (DTR) in both health care and commercial food service settings. The program has received Candidacy of Accreditation by the Accreditation Council for Education in Nutrition and Dietetics, (ACEND). Graduates of the program will be eligible to take the examination to become registered dietetic technicians.

Admission to the Dietetic program will be limited to 20 students per academic year.

Employment Information
Dietetic technicians may work in hospitals, long-term care facilities, correctional facilities, schools, food processing and manufacturing concerns and restaurants. According to the U.S. Department of Labor, the demand for registered dietetic technicians will grow faster than the average of all occupations through 2016 because as the population grows and ages, demand for enhanced health care and wellness programs increases. The Oklahoma Employment Security Commission projects a 14.3% increase in employment for dietetic technicians in Oklahoma by 2014. Average annual salary of a dietetic technician is $35,750.

Degree Awarded
Associate in Applied Science

For More Information
Catherine Palmer, MS, RD/LD
Department Head, Dietetic Technology
900 N Portland Ave
Oklahoma City, OK 73107
(405) 945-6797
Email: catheap@osuokc.edu.

Leigha Nottingham
Health Sciences Division, Academic Advisor
Health Technologies, Room 205d
405-945-3313
lasteve@osuokc.edu

Support and Related Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSCI</td>
<td>Basic Human Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>BIOL</td>
<td>Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>BIOL</td>
<td>Human Anatomy &amp; Physiology</td>
<td>5</td>
</tr>
<tr>
<td>CHEM</td>
<td>Chemistry I</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td>(Choose one)</td>
<td></td>
</tr>
<tr>
<td>CHEM</td>
<td>General Chemistry I - Prereq: MATH 1513</td>
<td>4</td>
</tr>
</tbody>
</table>

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL</td>
<td>English Composition II</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td>(Choose one)</td>
<td></td>
</tr>
<tr>
<td>ENGL</td>
<td>Technical Report Writing</td>
<td></td>
</tr>
<tr>
<td>HIST</td>
<td>U.S. History to 1865</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td>(Choose one)</td>
<td></td>
</tr>
<tr>
<td>HIST</td>
<td>U.S. History Since 1865</td>
<td></td>
</tr>
<tr>
<td>MATH</td>
<td>Any 1000 level or above MATH course</td>
<td>3</td>
</tr>
<tr>
<td>POLS</td>
<td>American Government</td>
<td>3</td>
</tr>
<tr>
<td>SOC</td>
<td>Intro to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td>(Choose one)</td>
<td></td>
</tr>
<tr>
<td>PSYC</td>
<td>Intro to Psychology</td>
<td></td>
</tr>
</tbody>
</table>

Total to Graduate: 71 Credit hours

Student Name:
CWID:
Advisor:
ENGL 1113  English Composition I
For students who score sufficiently on the entry-level assessment or for students who have successfully completed ENGL 0123. Practice of the fundamentals of expository writing with emphasis on structure and development. Prerequisite: [W] [R] ENGL 0123

ENGL 1213 OR ENGL 2333
1213 English Composition
Expository composition with emphasis on technique and style through intensive and extensive reading. Prerequisite: ENGL 1113.

2333 Introduction to Technical Report Writing
Technical literature and publications in the student’s area of specialization. Emphasis on clarity, simplicity, and careful organization. Prerequisites: ENGL 1113.

MATH 1000 Level - Any Course
1413 General College Mathematics
Topics from set theory, probability, statistics, algebra, number systems, and math applications. Not preparatory for subsequent math courses. Satisfactory placement scores are required or students must have completed MATH 0213 with a grade of “C” or better. Prerequisite: [R] MATH 0213

1513 College Algebra
Quadratic equations, functions and graphs, inequalities, systems of equations, exponential and logarithmic function, theory of equations, sequences and the binomial formula. Satisfactory placement scores are required or students must have completed MATH 0213 with a grade of “C” or better. Prerequisite: [R] MATH 0213

1613 Trigonometry
Trigonometric functions, solution of right and oblique triangles, and applications to engineering. Prerequisite: MATH 1513 or concurrent enrollment.

POLS 1113 American Government
Organization, processes, functions of the national government of the United States. Prerequisites: [R] [W]

SOC 1113 OR PSYC 1113
SOC 1113 Introduction to Sociology
An introduction to the science of human society with emphasis on basic concepts. Assists the student in understanding the social influences on day-to-day life. Prerequisites: [R] [W]

PSYC 1113 Introduction to Psychology
General introduction to the science of behavior and mental processes. Emphasizes major theoretical perspectives. Topics of study include perception, states of consciousness, memory, motivation, development, personality, psychological disorders, and therapies. Prerequisites: [R] [W]

HIST 1483 OR HIST 1493
HIST 1483 – US History to 1865
From European background through the Civil War. Prerequisites: [R] [W]

HIST 1493 – US History Since 1865
Development of the United States, including the growth of industry and its impact on society and foreign affairs. Prerequisites: [R] [W]
**SUPPORT AND RELATED COURSES**

**CHEM 1214 OR CHEM 1314**  
**CHEM 1214 Chemistry I**  
Beginning chemistry course recommended for students in applied sciences (including paramedical sciences).  
Lab: two hours per week. Lab recitation: one hour per week. Prerequisites: [R] [M] [Sci]

**CHEM 1314 General Chemistry I**  
The beginning chemistry course recommended for students in basic biological sciences (including pre-medical sciences and pre-veterinary science), physical sciences and engineering. Lab: two hours per week. Lab recitation: one hour per week. Prerequisites: [R] MATH 1513 AND CHEM 1104.

**BIOL 1012 Biological and Medical Terminology**  
Introduction to the use of Latin and Greek common roots, stems and combining forms in structuring biological and medical terminology. Prerequisites: [R] [Sci] MATH 0104

**NSCI 111 Basic Human Nutrition**  
Study of the functions of the nutrients in human life processes and the nutrient relationship to health as a basis for food choices. Open to all students.

**BIOL 1515 Human Anatomy and Physiology**  
Structure and function of the human body. Emphasis is on the study of functions in the body and a basic knowledge of gross anatomy. Lecture: five hours per week. This course does not fulfill the anatomy and physiology requirements for the nursing program. Prerequisites: [R] [Sci] MATH 0104

**DIETETIC TECHNOLOGY RELATED COURSES**

**DT 1001 Orientation to Dietetics**  
Students will learn about the American Dietetic Association (ADA) educational pathways for dietetic professionals, standards of professional practice, the code of ethics, and the standards of practices common in the field.

**DT 1101 Food Service Operations**  
This course covers food safety concepts, principles, procedures and guidelines in keeping food safe through the entire flow of food handling from purchasing to service.

**DT 1102 Nutrition Assessment**  
A study of nutrients, nutrient metabolism, and drug nutrient interaction that will enable the student to conduct appropriate nutrition assessments of individuals and groups.

**DT 1213 Medical Nutrition Therapy I**  
Students will study therapeutic diets, the assessment of nutritional needs, appropriate nutritional support and the interpretation of diagnostic data. Management of nutrition, intervention of diagnostic data. Management of nutrition, intervention and drug nutrient interaction will be studied in relation to various disease states in individuals throughout the human life cycle.

**DT 1202 Life Cycle Nutrition**  
Students will study the various nutritional needs of individuals at various ages in the human life cycle. Students will learn the methods of establishing those nutritional needs and the means of meeting those needs.

**DT 1233 Practicum Life Cycle Nutrition**  
Students will study good nutritional practices and assist delivering nutritional care in a practical setting with patients whose ages vary from infancy to old age.

**DT 1003 Food Service Management**  
Students will learn techniques in menu planning, purchasing, production, distribution, service, safety, sanitation, and the basic functions of management as they relate to nutrition.
DT 1012 Practicum – Food Service Management  
Students will engage in food service management activities to support classroom activities in hospital and/or nursing home settings.

DT 1313 Medical Nutrition Therapy II  
Students will continue their study of therapeutic diets, the assessment of nutritional needs, appropriate nutritional support and the interpretation of diagnostic data. Management of nutrition, intervention and drug nutrient interaction will be studied in relation to various disease states in individuals throughout the human life cycle.

DT 1303 Nutrition in the Community  
Students will examine how to use nutritional principles to promote good health and avoid nutrition-related illnesses in the community.

DT 1323 Practicum – Community Nutrition  
Students will assist in various community nutrition settings. Students will provide a variety of educational programs in nutrition and assist in the delivery of nutritional programs in the community.

DT 2112 Food Financial Management  
Students will study personnel and financial management of food service operations. Course will emphasize development of problem solving techniques, decision making and system analysis.

DT 2213 Medical Nutrition Therapy III  
Students will continue their study of therapeutic diets, the assessment of nutritional needs, appropriate nutritional support and the interpretation of diagnostic data. Management of nutrition, intervention and drug nutrient interaction will be studied in relation to various disease states in individuals throughout the human life cycle.

DT 2223 Practicum – Medical Nutrition Therapy III  
Students will continue to develop counseling/interviewing skills related to the preparation of nutrition care plans in relation to life span and to certain disease states. Clinical activities in health care facilities support classroom studies. Related physiology is included.

DT 2402 Dietetic Exam Preparation  
Students will review previous coursework and practicum experiences as a means of preparing for the registered dietetic technician exam. Practice exams will also be used to prepare students.
I. GRADE POINT AVERAGE

College courses OR high school using the following guidelines:

12 hours college credit or more = use cumulative GPA
11 hours college credit or less = use high school GPA

3.5 – 4.0 ……..30 points
3.0 – 3.49 ……..20 points
2.5 – 2.99 ……..10 points

II. COLLEGE HOURS COMPLETED

Students earn one (1) point for each credit hour completed with a “C” or better in general education, support program and related courses required for the degree (32 points possible).

Students may earn additional points for each of the following science courses completed with a “C” or better (7 points possible).

CHEM 1214 or 1314 ………..2 additional points
BIOL 1515 …………………..5 additional points

Students will earn one (1) additional point for each course required for the degree program if taken at OSU-OKC (10 points possible).

TOTAL POINTS POSSIBLE: 79
**Approximate Cost of Dietetic Technology Program**

*(Costs/fees subject to change without notice)*

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>OSU-OKC Tuition and Fees (Oklahoma Resident)</td>
<td>$14,995.20</td>
</tr>
<tr>
<td>Textbooks and Supplies</td>
<td>$1,850.00</td>
</tr>
<tr>
<td>Urine Drug Screen</td>
<td>$30.00</td>
</tr>
<tr>
<td>OSBI Criminal History Report</td>
<td>$79.00</td>
</tr>
<tr>
<td><strong>Approximate Total</strong></td>
<td>$16,954.20</td>
</tr>
</tbody>
</table>

**Optional Fees:**

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND Membership – 2 years</td>
<td>$100.00</td>
</tr>
<tr>
<td>OCDDA Membership – 2 years</td>
<td>$24.00</td>
</tr>
<tr>
<td>OSU-OKC SDA Membership - 2 years</td>
<td>$40.00</td>
</tr>
<tr>
<td>Cap and Gown for graduation</td>
<td>$24.50</td>
</tr>
<tr>
<td>Graduation Pictures</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

Other costs to consider are transportation and personal computer.

To see a detailed list of fees visit [www.osuokc.edu/future/costs.aspx](http://www.osuokc.edu/future/costs.aspx).

You can also use the Net Price Calculator to personalize your associated costs at [www.osuokc.edu/netpricecalculator](http://www.osuokc.edu/netpricecalculator).
Completed OSU-Oklahoma City Admission Application

Submitted Official Transcripts to the OSU-OKC Office of Admissions

Completed OSU-Oklahoma City Dietetic Technology Department Application

Submitted Official Transcripts to Dietetic Technology Department

Criminal Record Report Submitted to Dietetic Technology Department
   (One original copy within 90 days of application).

If English is a second language:

Completed SPEAK or TOEFL IBT (with speaking test)

Submitted all required documentation by deadline.
   (Reminder: Incomplete files will not be considered for admission to the program.)
Oklahoma State University - Oklahoma City
Dietetic Technology Department
Application Form

Print or type in black ink.

SSN or OSU-OKC Student ID Number: _______________________ Date: _________________________

__________________________________________________________________________________________

Last Name  First Name  Middle Name  Maiden Name

Home Phone: ________________ Work Phone: ________________ Cell Phone:_______________________

Email address: _____________________________________________________________________________

Current Address: __________________________________________________________________________

Number & Street   City   State  Zip Code

Are you a U.S. Citizen   Yes   No  Is English your second language?   Yes   No

If English is your second language, have you taken the Test of English as a Foreign Language (TOEFL)?

 Yes   No

The following optional information is for demographic purposes and will not be used in the selection of admission.

Date of Birth: ______________ Place of Birth: ____________________________________________________________

High School Name: _______________________ City: _________________ State: _____   Graduation Date: ___________

 American Indian   Caucasian  Marital Status:   Single   Divorced   Male
 Asian   Hispanic   Married   Widowed   Female
 African American Other: ___________

List all colleges, universities, or other schools attended. Attach separate pages as needed.

Name of Institution  City & State           Dates Attended        Degree Received

__________________________________________________________________________________________

If you have ever been enrolled in a dietetic technology program, give the following information:

Name of Institution  City & State           Dates Attended                 Degree Received

__________________________________________________________________________________________

Have you previously submitted an application to the OSU-OKC Dietetic Technology degree program?
 No   Yes   Date: _______________________
I understand that another current (less than 3 months) extended criminal background check and a urinary drug screen will be required upon acceptance into the Dietetic Technology Program at OSU-OKC as a clinical facility requirement. Any presence of criminal history on the initial criminal background check for application to the OSU-OKC Dietetic Technology program and/or on the extended background check upon admission may result in denial of enrollment into the program due to inability to secure clinical rotation placement. A positive drug screen will result in denial of enrollment into the program.

I understand that my application must be complete and valid in order to be considered and that my acceptance is not a guarantee of enrollment into courses towards the A.A.S. degree with a major in Dietetic Technology.

**Conditions for enrollment include:**

1. Background check approved for practicum rotations
2. Negative drug screen
3. Complete immunization records, absence of TB, and current CPR certification (specified in the acceptance letter)
4. Eligibility for enrollment at OSU-OKC
5. Meet admission requirements

_I have read and understand the above conditions for application and enrollment._

Signed: ____________________________ Date: _______________________

_Falsifying any records pertinent to this application can lead to ineligibility or immediate dismissal from the Dietetic Technology Program at OSU-OKC._
**APPLICATION FOR ADMISSION**

**term in which you plan to enroll**
- 20__
- Fall
- Spring
- Summer

**Office Use Only**

**Legal Name - Last**

**First**

**Middle**

**Social Security Number**

**Previous Name(s)**

**Date of Birth**

**Place of Birth - City, State, Country**

**Mailing Address - Street**

**City**

**State**

**Zip**

**County**

**Home Phone Number**

**Cell Phone Number**

Are you interested in receiving text messages from the university? (Standard text messaging rates will apply)
- Yes
- No

**Email Address** required

**Emergency Contact/Next of Kin**

Name ________________ Phone ________________ Relationship ________________

**Optional Information**

Gender:
- Male
- Female

Select one or more of the following categories to describe yourself:
- Asian
- Black or African American
- Hispanic/Latino
- Native Hawaiian or Pacific Islander
- American Indian or Alaskan Native: Tribe ___________________________ Tribal-Line: Maternal
- Paternal
- Both

**Residency Status**

Are you a resident of Oklahoma?
- Yes
- No

If yes, how long have you lived in Oklahoma?
- ________ Years
- ________ Months

Are you active duty military or dependent assigned to Oklahoma?
- Yes
- No

**Citizenship Status**

Are you a citizen of the United States?
- Yes
- No

If no, do you have permanent resident status?
- Yes
- No

Are you in the United States on a non-immigrant Visa?
- Yes
- No

If yes, what type? ____________ If yes, are you concurrently enrolled at another U.S. college wanting to take courses at OSU-OKC?
- Yes
- No

Is English your native language?
- Yes
- No

If no, have you taken the ____________ (TOEFL - Test of English as a Foreign Language • IELTS - International English Language Testing System)

**Office Use Only**

Req ____________ Degree ____________ Optn ____________ Cond ____________ Cmps ____________ R ____________ W ____________ M

Cwid ____________ Adm ____________ Date ____________
EDUCATIONAL OBJECTIVE

Program of study: 

Please refer to major sheet for a list of degrees or visit www.osuokc.edu/degrees.

Please choose the option that best describes your current goals:

**DEGREE OR CERTIFICATE SEEKING:**
- [] I plan to earn a degree at OSU-OKC.
- [] I plan to complete my basic coursework here and earn a degree at a four-year college.
- [] I plan to earn a certificate at OSU-OKC.

**NON-DEGREE SEEKING (NOT APPLYING FOR FINANCIAL AID):**
- [] I am a student at another college and taking one or more courses to transfer back to that college.
- [] I am taking one or more courses for recreational or personal enrichment purposes.
- [] I am taking one or more specific courses to build my job skills.

### ACADEMIC HISTORY

#### HIGH SCHOOL:

<table>
<thead>
<tr>
<th>High School Name</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

- [] Graduated high school in ____________ (month/year)
- [] Currently attending high school and anticipated graduation date is ____________ (month/year)
- [] GED received in ____________ (month/year)
- [] Did not graduate high school and have not earned a GED

Have you attended any other colleges or universities?  [ ] Yes  [ ] No

If yes, list below ALL colleges and universities currently attending or previously attended. Official transcripts of all college work attempted must be submitted.

<table>
<thead>
<tr>
<th>COLLEGE NAME</th>
<th>CITY, STATE</th>
<th>DATES ATTENDED</th>
<th>HOURS EARNED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

My academic standing at the most recently attended institution was:  [ ] Good  [ ] Probation  [ ] Suspension

I hereby affirm that all information supplied on this form is complete and accurate. It is my understanding that failure to list previously attended colleges or universities or the submission of false information and/or academic records is grounds for denial of admission or immediate suspension. I agree to submit all required documentation, including those specifically listed and realize that failure to do so will result in a hold being placed on my academic records and denial of admission to OSU-OKC. I understand that this institution may release student directory information to other institutions, agencies or individuals unless I specifically, in writing, request otherwise.

Furthermore, upon becoming a student at OSU-OKC, it is my responsibility to read the Student's Rights and Responsibilities and to abide by all rules, regulations and policies regarding conduct and other obligations of the college which have been made by properly constituted authorities.

**Student Signature**  

**Date**

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Oklahoma State University-Oklahoma City supports the Americans with Disabilities Act (ADA) and welcomes requests for reasonable accommodation. For ADA accommodations, please contact the Office of Services to Students with Disabilities at (405) 945-3385. Oklahoma State University-Oklahoma City in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability or status as a veteran in any of its policies, practices or procedures. This includes but is not limited to admissions, employment, financial aid and educational services.
OKLAHOMA STATE BUREAU OF INVESTIGATION

Criminal History Record Information Request
6600 North Harvey Place
Oklahoma City, OK 73116
(405) 848-6724
(405) 879-2503 FAX
http://www.ok.gov/osbi/Criminal_History/

SEARCH RESULTS (Please do not write in the spaces below):

Unless fingerprint cards are provided, record information is furnished solely on the basis of name or description similarity with the subject of your inquiry.

For questions on the Sex Offender / Violent Offender Registry, please contact the Oklahoma Department of Corrections.

OSBI CHRU 08/99